

This tool is a useful document that may be helpful to your Home Care organization as you pursue CBPC Certification for your organization. The tool assesses Elements of Performance (EPs) which are the actions, processes and structures that must be implemented to achieve the standards. These EPs are in addition to those required for your Home Care Accreditation. The Survey Activity line below each section indicates which activity within the survey will likely address these requirements.

If you would like to use this tool, you may find it most beneficial to consider if your CBPC program/services are or will be provided through your home health program, your hospice program, or as a separate program/service line within the organization.

- ✓ Check “yes” when your organization believes it is in compliance with a question.
- ✓ Check “no” when your organization is not in compliance.

Based on your answers, your organization should be able to highlight areas where continued work needs to be completed in order to be in compliance with the standards.

I. Human Resources (HR)

A. Focus Area: Staff qualifications, knowledge, and experience

- All clinical staff must have broad-based knowledge and/or experience in providing palliative care. The organization identifies what is consistent with their policies and philosophy of care regarding required knowledge and experience. Programs caring for pediatric patients are required to have staff with experience in pediatric care (including physical and emotional growth and development).

(HR.01.01.01, EPs 27-29; HR.01.02.07, EP 9)

- The organization has determined program staff qualifications, including the knowledge and experience required to provide CBPC to patients in the program. Leaders evaluate the qualifications, knowledge, and experience of the IDT members and staff hired to work in the CBPC program.

(HR.01.06.01, EP 26; also see HR.01.01.01, EPs 27-29 and HR.01.02.07, EP 10)

Yes No

Comments: _____

Survey Activity: Patient Tracer, Opening Conference/Org orientation, Competency Assessment, Leadership Session

B. Focus Area: Interdisciplinary team: membership and responsibilities

- Based on the requirements, the organization identifies the composition of the interdisciplinary team, including a minimum of the four disciplines in the standard. The organization has identified a minimum of a physician, a

(IM.02.01.03, EP10)

Yes No

Comments: _____

- Program staff members assist patients to share their important health information with the program/organization. This information is necessary in providing CBPC in a safe manner. **(IM.02.02.01, EP 5)**

Yes No

Comments: _____

- The program has the responsibility to obtain and provide palliative care references and information on community resources that are available to patients and families. **(IM.02.02.01, EP 5)**

F. Focus Area: Organizational management of the program

(PC.01.02.01, EP 52)

- The initial assessment is completed within the timeframe defined by the program.

(PC.01.02.03, EP27)

- IDT members and staff reassess the patient when there is a change in the patient's condition, goals, preferences, and as defined by the program.

(PC.01.02.03, EP28)

- When IDT members assess that a patient has psychiatric symptoms including depression, anxiety, and suicidal ideation, the patient is referred for treatment.

(PC.01.02.03, EP29)

Yes No

LD chapters)

A.

